

Application for Transient Occupancy Registration Certificate

For Office Use Only

Certificate No.: _____

Date Processed: _____

REGISTRATION INFORMATION	REGISTRATION TYPE		CERTIFICATE TYPE	
	<input type="checkbox"/> New Registration <input type="checkbox"/> Account Update		<input type="checkbox"/> Hotel/Motel/etc. <input type="checkbox"/> Other: _____	
PROPERTY INFORMATION	NAME OF HOTEL/MOTEL/ETC.			
	ADDRESS			SUITE #
	CITY	STATE	ZIP CODE	
	NUMBER OF ROOMS		WEBSITE ADDRESS	
	PHONE NO. ()		ALT. PHONE NO. ()	
	MAILING ADDRESS (If different from above)			APT./SUITE #
	CITY	STATE	ZIP CODE	
	OPERATOR INFORMATION	OPERATOR NAME		
ADDRESS			SUITE #	
CITY		STATE	ZIP CODE	
PHONE NO. ()		ALT. PHONE NO. ()		
EMAIL ADDRESS				
OWNER INFORMATION		OWNER NAME		
	ADDRESS			SUITE #
	CITY	STATE	ZIP CODE	
	PHONE NO. ()		ALT. PHONE NO. ()	
	EMAIL ADDRESS			

This Transient Occupancy Registration Certificate signifies that the person named on the face hereof has fulfilled the requirements of the Transient Occupancy Tax Ordinance of the City of Glendale by registering with the Tax Administrator for the purpose of collecting from transients the transient occupancy tax and remitting said tax to the Tax Administrator. This certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business any unlawful manner, nor to operate a hotel without strictly complying with all applicable laws, including but not limited to those requiring a permit from any board, commission, department or office of this city. This certificate does not constitute a permit.

PRINT NAME	TITLE
SIGNATURE	DATE